

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2024/25	CURRENT POSITION	CONTACT
Elections Group	PPAB Vice-Chairman (Cllr Julie Hall), the Portfolio Holder responsible for Elections Matters (Cllr Sophie Porter), Corporate Governance, Audit and Standards Committee Vice-Chairman (Cllr Bill O'Donovan and Cllrs Gaynor Austin, C.W. Card, Steve Harden and Calum Stewart.	The first meeting of the Group is planned for Wednesday 13th November, 2024 at 6.30pm.	Jill Shuttleworth Corporate Manager - Democracy jill.shuttleworth@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
	PLACE	
	PEOPLE	

POLICY AND PROJECTS ADVISORY BOARD**AGENDA PLANNING – 2024/2025**

12th June 2024	Arts Council Place Partnership Project – Funding Bid
23rd July 2024	Procurement Strategy - (existing till 2024) Youth Engagement (Part 1)
24th September 2024	Youth Engagement (Part 2)
19th November 2024	Climate Change Action Plan (Part 1)
21st January 2025	Climate Change Action Plan (Part 2) Council Business Plan (Part 1) Supporting Communities Strategy
25th March 2025	Council Business Plan (Part 2)
<i>Potential items to be considered for 2024/25 and beyond</i>	<ul style="list-style-type: none"> • Communications Strategy • Marmot Health Strategy • Housing Equalities • Devolution

PROGRESS GROUP MEETINGS 2024/25

Membership: Cllrs Mike Roberts, Julie Hall, Sue Carter, Lisa Greenway, Steve Masterson, Thomas Mitchell and Ivan Whitmee

Date	Item	Notes
25th June 2024	<p>Arts Council Place Partnership Project – Bid Feedback</p> <p>Youth Engagement – meeting on 23 July</p> <p>Procurement Strategy – Meeting on 23 July</p>	<p>As timing won't allow for this item to come back to the Board, Lee McQuade had offered to speak with individual Members should they wish to in advance of the deadline.</p> <p>Presentation providing an overview of what we do followed by a workshop (to be held in private). Ensure we identify what we want to achieve and identify areas of focus.</p> <p>Existing one runs until end 2024. Introduction of Procurement Act 2023 – requirement to review and update existing Strategy.</p>
3rd September 2024	<p>Procurement Strategy</p> <p>Youth Engagement</p>	<p>Timelines for this piece of work had changed slight and the Strategy would now go to the November 2024 Cabinet Meeting. If Members wished to comment following the previous Board meeting, they still had time to do so through Roger Sanders.</p> <p>The Group were advised that work was currently underway, with partners, to gather information, share data and identify gaps in work relating to young people. A review of the proposed approach was also noted and would be expanded on at the meeting on 24 September, where the proposed Action Plan and Draft Strategy would be considered.</p>

